

Approved Local Needs to Cut and Past into RFPs:

All SA only and dual SA and MH RFPs, not needed on MH only or SO RFPs

- (1) In addition to urine collection during normal business hours, urine collection will cease no earlier than 7:00pm, and no later than 10:00 p.m. Monday through Friday. (ONLY city clinics, project code 1010)
- (2) The urine collection program will be available Monday through Friday. (project code 1010)
- (3) Preliminary breath tests (PBT's), must meet Department of Transportation (DOT) guidelines. They must be a professional product and able to be calibrated by the vendor. All staff conducting breath tests must be trained on the instrument. Saliva testing is not permitted. (Project Codes: 1504)

ALL RFPs:

- (4) It is expected that the intervention utilized will be a Cognitive Behavioral Therapy (CBT) format. The goal of CBT is to change the way defendants/offenders think (decreasing antisocial thinking) thereby changing the way they behave (increasing prosocial behavior). These goals are accomplished through the utilization of structured homework assignments, teaching and practicing prosocial skills, role playing, etc. The vendor must also adhere to the specifications in the Statement of Work pertaining to Monthly Treatment Reports (MTR) and Quarterly (90-day) Treatment Plans. Additionally, all vendors must utilize the most recent Prob 46 form (MTR), a copy is attached. Section 10a through 10h of the Prob 46 must be fully completed and reflect where the offender is within the Stages of Change model, as well as the strategies being employed to increase their understanding of their issues and acceptance of responsibility for changing their behavior. With respect to the Quarterly Treatment Plans, it is expected that all vendors will utilize, and complete in its entirety, the attached template entitled "Individualized Comprehensive Quarterly Treatment Plan." (Project codes: 2001, 2010, 2020, 2021, 2030, 6000, 6001, 6010, 6012, 6015, 6022, 6026, 6030, 6032, 6090, 7013, 7023..For project codes 7013 and 7023, a treatment plan should be submitted to the USPSO every 60 days.)

All MH and dual SA and MH RFPs, not needed on SA only or SO RFPs

- (5) The vendor is authorized to provide service via telemedicine which includes providing health care delivery, diagnosis, consultation, and treatment, and the transfer of medical data through interactive audio, video, or electronic/data communications. The vendor must adhere to and meet the same legal, ethical, and confidentiality standards when providing telemedicine. When utilizing telemedicine services, the vendor should ensure there is agency staff present with the defendant/offender, and that required paperwork and sign in logs are completed. Additionally, the vendor shall obtain consent from the defendant/offender prior to the delivery of telemedicine services and include documentation of the same in the defendant/offender treatment record. (Project codes: 5030, 6051)

ALL SO RFPs:

\*\*Number 3 above and...

- (6) Sex Offense Specific Individual and Group Counseling will be available a minimum of three days per week. (project codes: 6012, 6022, 6032, 6090, 6091, 7013, 7023)
- (7) The course materials deemed necessary for sex offense specific individual and group treatment (e.g. worksheets, workbooks) shall be provided by the vendor and included in the price for these services. ( project codes: 6012, 6022, 6032, 6090, 6091, 7013, 7023)