

BETHEL NEW LIFE

ADDRESS: 4950 W. Thomas
Chicago, IL 60657
PH: 773 473-7870

CONTACT: Titus Collins, Employment Coordinator, 773 473-7870 ext. 183
tcollins@bethelnewlife.org

WEBSITE: www.bethelnewlife.org

SERVICES OFFERED: ***HOME OWNERSHIP***
WELCOME HOME PROGRAM (for state probation cases only)
PERSONAL FINANCE

POPULATION SERVED: Anyone, who is unemployed, 18 years or older. There is no screening with regard to criminal offense(s), no specific skills are needed. NO SEX OFFENDERS

REFERRAL PROCESS: Walk-In and/or call for orientation time.

TRAINING OCCURS: On-site.

TRAVEL VOUCHERS: Unknown

CHILDCARE: N/A.

FOLLOW-UP: Please call program coordinator.

REV. 3/26/2012 BP

CAPS

ADDRESS:	8455 S. Cottage Grove Chicago, IL 60619 773 846-6383	11717 S. Halsted Chicago, IL 60628 773 568-1782	1010 Dixie Hwy, Suite 203 Chicago Heights, IL 60411 708 755-5133
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**The site located in Chicago Heights, IL is only for state probationers and/or those currently obtaining public assistance.*

WEBSITE: www.capsinc.org

SERVICES OFFERED: **3 WEEK JOB READINESS** (monthly calendar available for Oct. Please check resource room, same classes are offered each month, days just vary).
 JOB CLUB (mandatory attendance on Fridays is required from 9-4pm. On-site job recruiting takes place or employers come in for discussion. Participants must attend until they secure employment).
 2 MONTH SUBSIDIZED WORK ASSIGNMENTS (temporary job transition program, which includes a min. stipend).

POPULATION SERVED: All City of Chicago residents.
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REFERRAL PROCESS: Attend orientation from 8:30-5:00pm (Cottage Grove-1st Monday of the month; Dixie-2nd Monday, Halsted-3rd Monday, bring picture identification, social security card, and proof of residency.

- No sex offenders
- Referrals cannot have any conviction (background included) where the sentence was 15 years + incarceration. (NO CLASS X FELONIES-state cases)
- Officers be advised that referrals have a higher likelihood of being placed if they also are recipients of public aid assistance/TANF/etc.
- Officers **cannot** provide the rap sheet to the agency. The offender must obtain his/her rap sheet either from the IL State Police or C.P.D.to confirm arrest records.

TRAINING OCCURS: On-site, except for a field trip to IDHS once during the three weeks. First week is INTAKE.

CAPS Continued:

TRAVEL VOUCHERS: Provided to those placed in subsidized employment assignments until date of first check (each site has a certain number of slots available)

FOLLOW-UP: It is recommended and encouraged that officers stop by facility and review sign-in sheets. Participants sign a consent form during orientation so officers can call and the customer service agent at each facility can release attendance verification.

THE CARA PROGRAM

ADDRESS: 237 S. Desplaines
Chicago, IL 60661
PH: 312 798-3300
FAX: 312 382-0268
WEBSITE: <http://www.thecaraprogram.org/index.cfm>

CONTACT: Sasha Ongtengco, Manager of Admissions PH: 312 798-3310
songtengco@thecaraprogram.org

SERVICES OFFERED: ***TRAINING AND EDUCATION***

Transformation Seminar

*5 weeks core of Program.

*Incorporates structure and discipline into participants daily scheduled and provides a simulated work environment.

Critical Life Skills Classes

*self-esteem, ethics, conflict management, behavior modification, diversity training.

Professional Clothing

Job Readiness

Specialized skills training (now an outsourced program)

PERMANENT JOB PLACEMENT

*EACH PARTICIPANT IS GUARANTEED A JOB
W/BENEFITS!

*Partner with 80 companies throughout Chicago area.

*70% of participants remain on job for at least one year.

CRITICAL SUPPORT SERVICES

**Financial literacy.*

**Housing referrals and rental assistance.*

**Homeownership.*

THE CARA PROGRAM (continued)

POPULATION SERVED:	Homeless and/or “at risk” Drug Free for at least 4 months. Mentally stable. Able to work (ie. ID’s, if clinically diagnosed with mental disorder they need to be taking RX and receiving counseling, must have reliable child care from, 7:00am-6pm, etc.) Motivated and able to demonstrate their desire to return to a life of self-sufficiency. No violent offenders, sex offenders, or theft cases where conviction is 7+ yrs. older
REFERRAL PROCESS:	Officers should fax referral to 312 382-0268, it must be on letterhead, state offender’s name, PO’s name and contact information. Participants should then call 312 798-3309 and complete application process (telephone interview, one-on-one interview w/staff member, pass a drug test) * Individuals, who are accepted will be contacted w/in 1-2 weeks of their last appt. and will be scheduled for next available class. Classes begin every six weeks. Please check website at www.thecaraprogram.org/admissions for eligibility requirements.
TRAVEL VOUCHERS:	Yes, transportation is provided weekly bus cards once enrolled in the program.
CHILDCARE:	Not provided.
FOLLOW-UP:	Contact Sasha Ongtengco.

CHARLES B. HAYES FAMILY CENTER

ADDRESS: 4455 S. King Drive
Chicago, IL 60653
PH: 773 548-4455

CONTACT: Gloria Panama (Ticket to Work); Ms. McGarry (GED/WIA)

SERVICES OFFERED: ***Ticket to Work***
GED (18-21 yr olds)
WIA Prep

POPULATION SERVED: Low income families.
People on social security or those w/mild mental health issues.
Will not turn any disability away. No sex offenders since they operate an afterschool program.

REFERRAL PROCESS: Call Gloria/Ms. McGarry and provide the participant's name.
The participant will then need to call Gloria/Ms. McGarry and set up a telephone screening.
An appointment will then be scheduled to assess the participants educational abilities and/or job readiness.

TRAINING OCCURS: On-site. If they cannot accommodate a person, then a referral to another agency with a wider range of services, like Thresholds in Ravenswood, will be completed.

TRAVEL VOUCHERS: None provided.

FOLLOW-UP: Contact Gloria Panama via telephone and/or Ms. McGarry at mcgarrye54@yahoo.com

DITROLIO FLEXOGRAPHIC INSTITUTE

ADDRESS: 1724 W. 19th St.
Broadview, IL 60155
www.flexotraining.com

CONTACT: Tom Anderson, Education Coordinator, PH: 708.343-4334

SERVICES OFFERED: ***5 month (18 weeks) Press Operator Program-Printing Applications***

*Classes meet 3 days per week for 3.5 hours M, T, F 9-12:20pm or 1-4:20pm; W & R are mandatory open labs.

*Job placement assistance is available. Partner with 120 agencies and have 93% success rate at 90 days from date of hire

*Classes are limited to 6 students per instructor on lab days in order to increase individual attention and hands-on opportunity

*Starting pay in industry is between \$10-14 hr plus benefits

*Internships

***THIS PROGRAM COSTS \$7,915.00, financial assistance may be provided. Offenders should apply for WIA at local IDES location (6-8 wk. process). Check with SUSPO to see if offender qualifies for Second Chance Funds.**

POPULATION SERVED: Male/Females. Must be 18 yrs., pass color vision screening, have correctable vision, able to work in warehouse type environment, lift 50-70 lbs., test at a 9th grade math and reading level using TABE, and able to pass drug test and physical (out of pocket expense). No arson, aggravated, armed, or sexual offenses.

REFERRAL PROCESS: Orientations are held on Mondays at 10:00am. Offenders will need to bring with them the following: State ID, Birth Certificate, Social Security Card, Proof of Income (current check stub, SSI Award Letter, Medical Card, Link Card printout, a letter if supported by someone else stating how long, date, contact information, verification of unemployment compendation, etc). \$20 application fee.

TRAINING OCCURS: On-site.

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TRAVEL VOUCHERS: Convenient to public transportation. PACE: 847-364-7223/ RTA
312-913-3110

FOLLOW-UP: Officers should contact Tom Anderson.
Rev. 1/10/12

ERIE NEIGHBORHOOD HOUSE

ADDRESS: (3) locations 1347 W. Erie, Chicago, IL 60622
(Job Training and GED classes at this location only)
1701 W. Superior, Chicago, IL 60622
4225 W. 25th Street, Chicago, IL 60623

PH: 312 563-5800

FAX: 312 536-5810

WEBSITE: www.eriehouse.org

CONTACT: Oswaldo Alvarez, David Swanson, Jose Mosequeda, Jesus Rodriguez

SERVICES OFFERED: ***CITIZENSHIP AND IMMIGRATION SERVICES***
JOB READINESS
WORKFORCE BRIDGE PROGRAMS (Healthcare & Manufacturing)
ADULT EDUCATION
GED in SPANISH
ENGLISH AS SECOND LANGUAGE (Tutors)
COMMUNITY LITERACY
EMERGENCY SERVICES

POPULATION SERVED: Primarily Low Income Latino Families. No sex offenders.

REFERRAL PROCESS: Walkin

TRAINING OCCURS: On-site.

TRAVEL VOUCHERS: Not provided.

CHILDCARE: See Above.

FOLLOW-UP: Oswaldo Alvarez, David Swanson, Jose Mosequeda,
Jesus Rodriguez

Rev. 1/10/2012

GOODWILL

ADDRESS: 6054 S. Western Avenue
Chicago, IL 60636
Phone: 773-627-5770
Fax: 773-627-5765

OTHER
OFFICE: 30 N. Racine
Chicago, IL

SERVICES OFFERED:

PROFESSIONAL DEVELOPMENT WORKSHOPS (learn how to use the Internet, MS Word, MS Excel, Power Point, email accounts, telephone access)- Work at own pace, takes approximately 2 weeks to complete. Orientation for this program can be done on a walk in basis the first three Thursdays of the month at 8:00 a.m. It is a first come first serve program. Participants must be at least 18, a Cook County resident, and it should be two years from their CONVICTION DATE. Not release.

INTENSIVE SERVICES. are for participants in need of more hands on/ one-on-one attention. These participants will go through the pre-employment program and will work with a caseworker. For intensive services, participants will receive a 7 day bus pass at the beginning of the program (after the Intake Process is completed), through job searching, to 90 days while on the job working. ***Orientations are every Thursday at 8am (except last week of each month).*** This is part of Professional Development.

RETAIL/CUSTOMER SERVICE - sponsored by Walgreen's (Offender's will be unable to participate in the internship at Walgreen's (as they do not allow ex-offenders) but can gain valuable training attending this workshop). This is part of Intensive Services

CAREER CENTER - Divided into two groups: ***LIGHT TOUCH CENTER*** (Computer classes (Begin Monday at 8am), Resume and Interviewing skills- held Monday and Wednesday FROM 8am - 4pm- NO CASE MANAGER ASSIGNED HERE-NO TRANSPORTATION ASSISTANCE). Requires TABE test. Part of Intensive Services

CLEAR N CLEAN (learn skills to prepare for a career in janitorial and sanitation field-on the job work experience for 3 weeks. **THIS IS ONLY OFFERED TWO TIMES PER YEAR (on an s need basis).** CALL TO SEE WHEN THE NEXT CLASS IS.

PLACEMENT SERVICES

RETENTION SERVICES

WIA SPECIALIST ONSITE = TO CONNECT STUDENTS WITH VOCATIONAL SERVICES.

POPULATION SERVED: Individuals involved in the criminal justice system.
Wheelchair accessible and can accommodate hearing impaired individuals.
Anyone, who requests services

FELONY CONVICTIONS NEED TO BE 2 YEARS OLD WHILE ON SUPERVISION/PROBATION exception may be made on a case by case basis

No sex offenders, except for Light Touch which accepts anyone.

REFERRAL PROCESS: **Officers should fax a copy of the Probation Form 45 to Dwayne Harvey, or Brenda Sanders...as well as keep a copy for yourself and provide a copy to the offender.**

Participants are encouraged to walk-in.

Orientations are held every Thursday (except last Thursday of each month) at 8:00am for the Intensive Services. Will take approximately 3 hours to complete.

Participants are required to bring the **following for intake**, not initially:
birth certificate, proof of income, proof of disability (if applicable), proof of criminal background, social security card, proof of address, valid ID, proof of veteran status.

TRAINING OCCURS: On-site.

TRAVEL VOUCHERS: Bus cards are issued once participants are part of the program.

CHILDCARE: Not provided, no kids allowed in the building at all.

FOLLOW-UP: Participants will be assigned a case manager and employment specialist. Follow up ever 90 or 180 days, depending on case.

NOTE: **PARTICIPANTS ARE RECORDED IF THEY PASS THE TABE TEST. IF THE PARTICIPANT DOESN'T PASS THE TABE TEST THEN THEY'RE REFERRED FOR FURTHER SERVICES.**

GREATER CHICAGO FOOD DEPOSITORY

ADDRESS: 4100 W. Ann Lurie Place (42nd Pl)
Chicago, IL
PH: 773-843-2601

CONTACT: Paul LaBeau, Program Coordinator
Kenisha Robinson
PH: 773 843-5414
FAX: 773 843-6493
plebeau@gcfd.org

SERVICES OFFERED: ***14 WEEK FOOD SERVICE PROGRAM***

- *Classes are free.
- *Uniform and supplies are provided.
- * Monday through Friday 7:00am to 3:30pm.
- *Obtain state and city safety and sanitation certification.
- *Access to full restaurant style kitchen.
- *Internship

POPULATIONS SERVED: Cook County Residents with a valid social security card, 18 yrs or older, unemployed or underemployed, drug free. No one is excluded based on criminal history, including sex offenders. CASE BY CASE BASIS

REFERRAL PROCESS: Classes are offered monthly. Offenders should call and leave a message at the above number and a representative will call them back to schedule an appointment for screening and orientation.

Orientations will be held every two weeks. Since they are screening every other week, they will have classes start 2x per month. 6-8 people per class.

TRAINING OCCURS: On-site.

TRAVEL VOUCHERS: Transportation assistance is provided each week (gas or CTA vouchers).

FOLLOW-UP: Participants can receive assistance with job placement for 1 year.

Rev. 1/30/2012 BP

GREATER WEST TOWN COMMUNITY DEVELOPMENT PROJECT

ADDRESS: 500 N SACREMENTO
Chicago, IL 60612
PH: 312-563-9570
FAX: 312-563-9571

CONTACT: Linda Thomas, Director of Client Services/ADA Coordinator
PH: 312-563-9570 ext. 223
EMAIL: lindathomas@gwtp.org
Robert Fittin, Director of Training Program
PH: 312-563-9570 ext. 246
EMAIL: bfittin@gwtp.org

SERVICES OFFERED: ***12 WEEK SHIPPING AND RECEIVING CLASS***
(Meets M-F from 8:30-3:30, will be eligible to receive certification in operating a sit down forklift(propane), a stand up forklift (electrical), and a electric pallet walker, good for 3 years).
14 WEEK WOODWORKING CLASS
(Meets M-F from 8:30-3:30pm)
*Classes are hand-on training.

POPULATION SERVED: Males and Females, 18 years or older, motivated
GED/High School Diploma helpful, but not required
Must be able to teste at minimum 6th grade level in math & reading
No sex offenders (there is a high school on-site.)
No offenders actively on EM
No offenders currently enrolled in Methadone clinics.

REFERRAL PROCESS: **Officers should email and call Linda and Robert with the name of participant, which class they are interested in, address, phone number, and zip code.** She will flag it and follow-up with application process.
Application, measurement test, TABE test, interview and drug test to determine acceptance complete an interview, and if accepted take a drug test.
*Financial aid is available to cover 100% of costs to those who qualify.

REFERRALS MUST HAVE HAD SOME TYPE OF SHIPPING AND RECEIVING EXPERIENCE (I.E. STOCKING SHELVES/UNLOADING TRUCKS) TO GAGE INTEREST. REFERRALS SHOULD ALSO HAVE HAD SOME TYPE OF WOODWORKING EXPERIENCE (I.E. SHOP CLASS IN SCHOOL/CONSTRUCTION WORK/BLUE COLLAR TYPE JOB).

GREATER WEST TOWN CONTINUED:

TRAINING OCCURS: On-site.

TRAVEL VOUCHERS: If participant is receiving public aid benefits, there should be a division with Food Stamp Program that assists with transportation. Otherwise, the agency provides a \$25.00 reimbursement at the end of each week.

CHILDCARE: None

FOLLOW-UP: Minimum of six months or more depending on employment outcome.

NOTES: It is extremely important for officers to only refer those individuals who are committed to the program and is ready to make a fresh start and envisions the program as a career path...not someone who is enrolled just to be enrolled in the program.

HILL FOOD SERVICE

ADDRESS: 9244 S. Stoney Island Ave., Ste, B
Chicago, IL 60617
PH: 773-221-7801
www.hillfoodserviceconsulting.com

CONTACT: Dr. Brian J. Hill, Ed.D, CEO
Dr. Shanaveon Pious, Ph.D., President

SERVICES OFFERED: *Hospitality and Entrepreneurship (15 weeks, 8 certifications)*
Hospitality and Service Industry (12 weeks, 8 certifications)
Event Planning & Catering (8 weeks, 6 certifications)
Professional Restaurant Management (12 weeks, 14 certifications)
Food Service Sanitation (held monthly, 3 days 2 licenses)
Grant Writing for Non-Profits (1-3 weeks, limited)
Health Care (First Aid, CPR, 3 licenses)

POPULATION SERVED: Anyone located throughout IL, IN, and WI.

REFERRAL PROCESS:

1. Schedule and Attend Orientation
2. Complete Admission Application & Meet with Program Advisor
3. Meet with Registrar
4. Pay Tuition and Fees (*WIA/Poet Certified, Financial Aid and/or payment options available)
5. Provide Contact Information
6. Obtain Student ID

TRAINING OCCURS: On-site. Library 8120 S. Stoney Island, South and West Suburban Training sites as needed.

TRAVEL VOUCHERS: Currently provide CTA passes, no PACE.

CHILDCARE: There are a number of licensed daycare providers along Stony Island corridor. All participants are encouraged to use licensed facilities.

FOLLOW-UP: Officers can call the facility. The program will submit attendance verification, if requested and/or sign search log.

HOWARD AREA COMMUNITY CENTER

ADDRESS: 1623 West Howard Street
Chicago, IL 60626
PH: 773-262-3515
FAX: 773 262-3751

CONTACT: Charles Hardwick at chardwick@howardarea.org

SERVICES OFFERED: ***RESUME WRITING WORKSHOPS***
COMPUTER SKILLS CLASSES (Monday-Thursday 9:00-11:15am, intro to Word, Email/Internet, on-line job searches)
COMPUTER LAB (Hours Monday-Friday from 1:00-4:30pm)
JOB COUNSELORS
FRESH START PROGRAM (4 week workshop that addresses business etiquette, answering the conviction question, job readiness, basic computer skills)

- Starts on Thursdays it is four days/week
- M-W participants will focus on introduction to computer skills
- Works on job placement, if the participant is employable
- Will track progress of participant for 180 days after employed.

The program is constantly evolving and is now focusing on establishing a healthcare training program.
THERE WILL BE A WIA SPECIALIST ONSITE TO ASSIST WITH APPLICATION AND PLACEMENT.

POPULATION SERVED: Anyone, 18 years or older.
Will work with sex offenders.
No specific skills required.

REFERRAL PROCESS: Walk-in or call for an appointment.

TRAINING OCCURS: On-site.

TRAVEL VOUCHERS: Provided as needed.

CHILDCARE: Not provided.

Howard Area Continued:

FOLLOW-UP:

Officers should contact Charles Harwick. However, Gladys Carter (gcarter@howardarea.org) will be the caseworker assigned to probation cases). Officer's will be able to advise whether they would like their participant to submit hourly or daily sign-in sheets...however the officer will need to request this information. Participants in the Fresh Start Program can obtain follow-up services for up to one year after gaining employment.

IN ADDITION TO THE RESOURCES OFFERED AT THE CENTER, HOWARD AREA COMMUNITY CENTER CAN ALSO ASSIST WITH REFERRALS TO "GOLDIE'S PLACE" WHICH ASSISTS THE HOMELESS WITH DENTAL CARE AND A FOOD PANTRY, "LEADERSHIP ACADEMY" IS AN ALTERNATIVE HIGHSCHOOL, AND THE "FAMILY CENTER" WHICH PROVIDES DAYCARE FOR PRE-K TO 6 YEARS OF AGE.

REV: 2-24-12 RF

ILLINOIS MANUFACTURING FOUNDATION

ADDRESS: 2101 S. Kedzie Ave.
Chicago, IL 60623
PH: 773-277-2343
FAX: 773 277-2337
WEBSITE: www.imfjobtraining.org

CONTACT: Beatriz Terrazas, Assistant Director
EMAIL: beatrizt@imfjobtraining.org

SERVICES OFFERED: ***CNC MACHINE TOOL/AUTOMATIC SCREW MACHINE
OPERATOR TRAINING***

*16 weeks (8:00am-3:00pm Monday-Friday)

*480 clock hours in the following:

Orientation, Safety, Housekeeping

Basic Shop Mathematics Skills

Blueprint Reading

Dimensional Metrology/Precision Measurement

Automatic Screw Machine Terminology

Screw Machine Operation-Fundamentals

Screw Machine Tooling and Operations-Intermediate

Statistical Process Control

Computer Numerical Control of Machine Tools

BUILDING MAINTENANCE

*13.5 weeks (8:00-3:00pm Monday-Friday)

Weatherization

***These programs costs to attend. Participants must be WIA certified (6-8 week process) and/or approved for Second Chance Funds (please see SUSPO if you believe your offender qualifies).**

POPULATION SERVED: Individuals, who can read and write English at 9th grade level, have math skills at least at the 9th grade level, enjoy working with their head and hands, likes to pay attention to deal, and enjoy getting things right. NO SEX OFFENDERS AND/ OR MURDERERS.

***If you are unemployed, individuals may be eligible for an Individual Training Account Voucher, which will cover tuition. You must visit a local 'One Stop' Center to determine eligibility.**

ILLINOIS MANUFACTURING FOUNDATION (continued)

REFERRAL PROCESS:	Free orientation, every Tuesday at 9:30am SHARP. Usually lasts 3-4 hours. Applicants will take basic math and reading test and know by the end of the day if they have been accepted into program.
TRAINING OCCURS:	On-Site. It is held in a warehouse and many of the machines use a lot of oil. Must be ok with getting a little dirty. *Tries to start class every six weeks..
TRAVEL VOUCHER:	Not provided; however, very accessible from CTA Blue Line, Kedzie Stop.
CHILDCARE:	Not provided.
FOLLOW-UP:	The agency has a job developer on-site, starting wages upon completion averages between \$11.00-15.00/hr. Officers can contact Beatrice at the number listed above with any questions regarding any participant. Retention services 30, 60, and 180 days after graduation.

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INSPIRATION CORPORATION

ADDRESS: 4554 North Broadway
Chicago, IL 60640
PH: 773-878-0981
FAX: 773-878-3114
www.inspirationcorp.org

CONTACT: Brenda Formsett x219
Bformsett@inspirationcorp.org

SERVICES OFFERED: ***SUPPORTIVE SERVICES (homeless no recent history of violence)***
HOUSING (only available to participants in Inspiration Corp. Programs) Call Latina McMilian x236
EMPLOYMENT PROJECT (4 week preparation training for employment in any field) Call x232
INSPIRATION KITCHENS (culinary-skills training)
Orientations are every Wed. At 1:00pm (approx 4 hrs) Call Margaret Haywood x205

POPULATION SERVED: Homeless and/or At Risk
18 years or older.
All ex-offenders, including sex offenders.

REFERRAL PROCESS: Open case management appointments are available on a first come, first serve basis at the following locations:
Inspiration Café: Mondays & Wednesdays 10-12pm & 2-pm
The Living Room Café: M-R 1-2pm,
1st & 3rd Fri 1-2pm,
2nd & 4th Fri 11-12pm

TRAINING OCCURS: On-site and various locations throughout the city.

TRAVEL VOUCHERS: Ask at Intake.

CHILDCARE: Options are provided on case-by-case basis.

FOLLOW-UP: Brenda Formsett

REV. 1/10/12

JANE ADDAMS RESOURCE CORPORATION (JARC)

ADDRESS: Main Office 4432 North Ravenswood
Chicago, IL 60640
PH: 773-728-9769
FAX: 773-728-9785

SERVICES OFFERED: ***ADULT LEARNERS PROGRAM*** (Free one-on-one tutoring in reading, writing, and math)
COMPUTER TECHNOLOGY CENTER (Free basic & intermediate-level computer classes in English & Spanish)
12 WEEK INTRODUCTION TO MANUFACTURING PROGRAM
*Monday through Thursday 9:00am-1:00pm
*Ongoing enrollment
*Job Placement Assistance
*This is a WIA-Certified training program (must be city of Chicago resident, over age 18, authorized to work in U.S., and low income)

***Call or e-mail Emily Doherty to register: 773 728-9769 ext. 27 or emilyd@jane-addams.org**

FREE WELDING TRAINING AND JOB PLACEMENT ASSISTANCE

*Monday through Friday, 3:00-8:30 p.m.
*10 weeks, 235 hours
*Ongoing enrollment
*Certifications through OSHA and the American Welding Society
*This is a WIA-Certified training program and receives additional support from the Fry Foundation

***Call to Register: 773 728-9769 ext. 21 or 27**

20 WEEK CAREER IN METALWORKING PROGRAM (CMP)

*Monday through Friday 9:30am-3:30pm.
*Geared toward CNC (computer numeric control)
*Classroom and hands-on training
*Approx. 80 hours of soft skills (computer skills, job readiness, financial education)
*“Open-Exit”-meaning once they accomplish goals they can be released.

JANE ADAMS Continued:

*Working relationships with many employers. Typically starting wage for machinists is \$10-15/hr, Set-Up Operator \$14-18/hr, and Programmer \$20-35/hr. They are taught skills they need to be eligible for a promotion.

22 WEEK WOMEN IN MANUFACTURING

*135 hours of hand-on manufacturing training with a focus on CNC Machining

*Evening classes

*Job placement assistance

*Financial and computer classes

*Forklift and metalworking certifications

*Assistance with housing and childcare while in school

*Classes meet from 6:00 p.m. to 8:30 p.m. on Monday, Wednesday, and Friday evenings at the Technical Training Center

*Must be a woman earning between \$10,000-\$40,000 per year, head of your household, and live in the city of Chicago

***To attend an orientation/information session, call or email**

Emily Stinnett 773 728-9769 ext. 24 or emilys@jane-addams.org

POPULATION SERVED: For CMP, unemployed and disadvantaged job-seekers.
No sex offenders.

REFERRAL PROCESS: There is a general orientation for all JARC programs every Wednesday at 6:00 p.m. and every Thursday at 10:00 a.m. at 4432 N. Ravenswood, Chicago.

For CMP-orientation is offered every other Wednesday from 9:00 a.m. to 12 noon, which includes presentation, discussion of curriculum, info. on labor market, tour, application, and test of adult basic education (TABE) administered.

If participants pass TABE at least at an 8th grade level for math and reading, they will be offered an interview and referred to WIA for voucher.

TRAVEL VOUCHERS: During initial probation period, participants in the manufacturing programs are offered (2) one-way travel vouchers per day; thereafter, 7 day passes for the remainder of the program and during job search period.

JANE ADAMS Continued:

TRAINING OCCURS: Training Center for Metalworking Trades
4222 North Ravenswood
Chicago, IL 60613

CHILDCARE: Childcare assistance with Women in Manufacturing Program

FOLLOW-UP The agency will follow up with participants for 120 days but WIA will follow for up to one year.

**THE LOCAL ECONOMIC AND EMPLOYMENT
DEVELOPMENT COUNCIL, INC. (LEED)**

ADDRESS: 1866 North Marcey
Chicago, IL 60614
PH: 773-926-5552
FAX 773-929-6162
www.leedcouncil.org

CONTACT: Ebony McLaurin, Client Services Coordinator
PH: 773-929-5552, ext. 228 - ebony@leedcouncil.org

SERVICES OFFERED:

7 WEEK COMPUTER SKILLS TRAINING (Monday-Thursday 9:30am-12:00pm or 4:00pm-6:30pm) *Agency schedules specific dates and has enrollment cutoffs.

12 WEEK ENTREPRENEURSHIP PROGRAM (teaches the essentials of business planning) * Usually held on Tuesday evenings from 6:30pm-8:30pm. Agency schedules specific dates and has enrollment cutoffs.

GREEN SKILLS TRAINING (Offers training in weatherization and HEAT - Home Energy Auditor Training. HEAT graduates receive certificates from OSHA for 10 hour training, Lead paint renovation, and repair and painting. Meets M-F 8:30-4 for 8 weeks. Must have 10th grade reading and math levels, must be able to perform physical work.)

POPULATIONS SERVED: 18 years or older.
Illinois resident.
Drug free.
6th grade or higher reading level.
Able to do physical labor, must dress warmly building is old warehouse.
Income restraints (6 months proof of income)
Highly motivated individuals, who are willing to learn.
NO sex offenders.

REFERRAL PROCESS: Orientations are held every Tuesday and Thursday, must make an appointment. No walk ins will be taken.
Participants have to take and pass the test for adult basic education.

TRAINING OCCURS: On-site.

TRAVEL VOUCHERS: There are very limited numbers of travel vouchers, they are given on a need basis. However, agency is very accessible by public transportation. NOT WHEELCHAIR ACCESSIBLE.

CHILDCARE: Not provided, the refer clients to other agencies but no financial assistance.

FOLLOW-UP: Officers should contact Ebony McLaurin at number listed above. There is a job placement worker, who will assist participants and participants can obtain services for at least 90 days following completion of program.

REV 2-24-12 RF

MICHAEL BARLOW CENTER

ADDRESS: 2120 West Warren Blvd.
Chicago, IL 60612
PH: 312 226-6270
FAX: 312 226-6284

CONTACT: Patricia Williams, Front Office, ext. 10
Lisa Cockerham, Job Developer, ext. 14
Lynda Jones, Transitional Job Coordinator, ext. 19

SERVICES OFFERED: **LITERACY ASSESSMENT**
ST. LEONARD'S ADULT HIGH SCHOOL
**There is a 1.5 year wait for the high school and you must be 21+.*
INTRODUCTORY COLLEGE COURSES
EMPLOYMENT PREP TRAINING (EPT) is run every 4 weeks by the Inspiration Café staff.
**There is an orientation on Monday, walk-ins welcome*
FOOD SERVICES PREPARATION (10 weeks)
BUILDING MAINTENANCE (11 weeks)
COMPUTER LAB
APPLIED CULINARY CLASS (3 months *on the job* training that is not open to everyone, it is selective)

POPULATION SERVED: Formerly incarcerated men and women in Chicago.

REFERRAL PROCESS: General orientation is held every Monday at 3:00pm.

TRAINING OCCURS: On-Site.

TRAVEL VOUCHERS: N/A

CHILDCARE: Not provided.

FOLLOW-UP: Contact Lisa Cockerham, Job Developer, ext. 14 or Stephanie Fuller, Retention Counselor, ext. 30

All referrals should be sent to Orientation Meeting held at the center every Monday at 3:00 PM.

NORTH LAWNSDALE EMPLOYMENT NETWORK

ADDRESS: 3626 West Flournoy
Chicago, IL 60624
PH: 773 638-1825

CONTACT: Ron Tonn - ron@nlen.org

SERVICES PROVIDED: **EMPLOYMENT RESOURCE CENTER (M-F, 9am-4pm)**
FINANCIAL LITERACY COACH(basic budgeting,
checking/savings accounts, financial counseling, free credit reports,
customized workshops, appointments are preferred for this)
***Incorporated in U-Turn automatically, individual basis**
U-TURN PERMITTED
*4 week program.
*Job readiness, job placement assistance, job retention support,
resume and cover letter development, interview skills.
LIHEAP - this is a vocational program offering training in home
energy assistance.
Other services available: Help to fill out CEDA applications and
income support including applying for medical cards and public
aid.

POPULATION SERVED: Resource Center is open to anyone at all!

U-Turn Permitted program caters to ex-offenders.

REFERRAL PROCESS: Walk-In
*Orientations are held on the 1st Friday of each month at 9:45am. at
United Baptist Church on 4220 W. Roosevelt. Participants can just
show up. 2 hours long.

TRAINING OCCURS: On-site or at United Baptist Church

TRAVEL VOUCHER: If participants are accepted, they receive a 4 week bus pass

PHALANX

ADDRESS: **Southside:** 1201 W. 115th St.
Chicago, IL 60643
PH: 773 291-1086

Email: www.phalanxgrpservices.org

CONTACT: Ms. Harper, Ex-Offender Services

SERVICES OFFERED: **WORK FIRST PROGRAM** (Open to recipients of TANF funds, Medicaid/Medicare, pay after performance welfare program through DHS; work up to 120 hours to earn their grant, receive transportation assistance, attend job readiness training & pre-employment workshops, receive support services, & build stable employment record *20-30 hours per month-training occurs at different sites)
COMMUNITY DEVELOPMENT BLOCK GRANT (customized job search and placement, must be authorized to work in U.S., have a SS#, age 18+, compliant with selective service, city of Chicago resident and either homeless, a foster child, food stamp recipient, TANF recipient, or low income status based on HUD calculations).
REENTRY PROGRAM (individual job training, must attend job training every week, lifestyle classes on Thursdays, & Digital Divide Computer Program the last week of the month M-F from 9-4:30pm)
DIGITAL DIVIDE PROGRAM (last week of the month, M-F from 9:00-4:30pm, basic computer skills)
JOB READINESS (meets every Tuesday and Thursday 9-4:30)
LIFESTYLE/SUBSTANCE ABUSE (This class warrants a certificate of completion once finished with 20 hours. Meets on Thursdays only)

POPULATION SERVED: Anyone 21 yrs. or older with a criminal background. They do have a youth program available, however they are waiting on funding for 18-21 year olds so they could be serving those over 18 in the near future.

REFERRAL PROCESS: Referral can be made through DHS. Prefer a referral from PO on letterhead and/or the non-contract PROB FORM 45. **WILL MAKE REFERRALS TO GED PROGRAMS, if needed.**

PHALANX (continued)

TRAINING OCCURS:	All programs occur on site at 1201 W. 115 th unless otherwise specified.
TRAVEL VOUCHERS:	Bus cards are provided the whole week for Digital Divide, Job Readiness & Lifestyle classes. One day passes are provided for the other training programs/classes.
CHILDCARE:	N/A, However there is an application for child care assistance
FOLLOW-UP:	Contact Ms. Harper.

*****IT SHOULD BE NOTED THAT THIS AGENCY WILL ALSO PROVIDE INTERVIEW ATTIRE, ASSIST WITH FUNDS FOR PERSONAL IDENTIFICATION, SUPPLY MONEY FOR BASIC EMPLOYMENT EXPENSES (ie. tools, uniforms, basic clothing)**

POISED FOR SUCCESS

ADDRESS: 312 South Westmore
Lombard, IL 60148
PH: 630-691-1455
WEBSITE: www.poisedforsuccess.org
EMAIL: poisedforsuccess@sbcglobal.net

SERVICES OFFERED: ***REFERRALS TO LOCAL ORGANIZATIONS FOR JOB
TRAINING AND PLACEMENT
PROVIDE BUSINESS ATTIRE***

POPULATION SERVED: **Women** located in Chicago suburbs, including Lombard, Lisle, Wheaton, Glen Ellyn, Winfield, West Chicago, St. Charles, and surrounding areas.

*****This agency does not want offenders to come to their facility so we would need to arrange for them to bring some stuff to the office.

REV 2-24-12 RF

SAFER FOUNDATION

ADDRESS: 571 West Jackson
Chicago, IL 60661
PH: 312-913-5796
WEBSITE: www.saferfoundation.org

CONTACT: Cynthia Fulks - cynthia.fulks@saferfoundation.org

SERVICES OFFERED: ***JOB READINESS TRAINING***
*1 week long.
*Free lunch.
*Free transportation via bus cards
*On-going access to resource room.
*Assistance of case manager in obtaining educational transcripts.
RESOURCE ROOM (access to computers, fax machines, telephone, email accounts. Anyone can use this)
RETENTION GROUPS (mandatory weekly meetings where job leads are shared)
CLINICAL SERVICES (Director, Judy Davis, will refer for services if needed, will not refer who are already receiving court-ordered services. They will contract out for substance abuse, mental health, etc.)

POPULATION SERVED: Open to public.

REFERRAL PROCESS: Participants are encouraged to call 312-913-5796 scheduled an intake appointment; however, they can walk-in for services.

Intake process will take approx. 3 hours minimum. There is a drug test administered at intake as well.

Participants SHOULD report in interview attire for initial appt., register with IL Skills Match, and bring in referral form from officer.

They will take an employment assessment to determine job goals.

TRAINING OCCURS: On-site.

TRAVEL VOUCHERS: Transit cards are provided for participants in the job readiness class and up to 3 weeks after securing a job.

SAFER Continued:

CHILDCARE:	Not provided; however, will make referrals to governmental agencies that offer services.
FOLLOW-UP:	SUSPO Young is the point of contact for are agency. Please forward all feedback and concern to her attention. Participants can return to SAFER as many times as they desire.

TRAINING ALLIANCE OF CHICAGO
(YMCA ALLIANCE)

PHONE NUMBER IS OUT OF SERVICE
THIS ORGANIZATION IS NOT AROUND ANY LONGER

ADDRESS: 11 East Adams, Suite 300
Chicago, IL 60603
PH: 312-913-2150
FAX: 312-913-2157

CONTACT: Ms. Montgomery, ext. 2209

SERVICES OFFERED: ***GED PREPARATION***
JOB READINESS
OFFICE SKILLS TRAINING
CUSTOMER SERVICE AND EMPLOYMENT TRAINING
ENTREPRENEURSHIP
DATA ENTRY

POPULATION SERVED: Open to anyone, all felony offenses are eligible.
Anyone currently unemployed, receiving social security, or
residing in a shelter.

REFERRAL PROCESS: Call to make an appointment or walk-in.

TRAINING OCCURS: Every Monday at 1:00pm at 11 East Adams
Every Friday at 9:30am at 50 North Central.

TRAVEL VOUCHERS: Not provided.

CHILDCARE: Will refer to governmental agencies that offer services.

FOLLOW-UP: Officers should contact Ms. Montgomery at number listed above.